



## St Hugh of Lincoln RC Primary School

Glastonbury Road | Stretford | Manchester | M32 9PD

t. 0161 912 2906 | f. 0161 749 7461

e. [sthughoflincoln.admin@trafford.gov.uk](mailto:sthughoflincoln.admin@trafford.gov.uk)

w. [www.st-hughlincoln.trafford.sch.uk](http://www.st-hughlincoln.trafford.sch.uk)

Head Teacher: Mr M. Mountcastle

Dear Parent/Carer's

### Communication to our School

Our school has decided to install an automatic communication system that will allow you to contact us directly by text message, to keep the school up dated with any general Information such as:

- Notification of absence
- Notification of appointments
- Notification of contact changes

Your schools dedicated mobile number is: 07860005074 , you would just text this number normally just like texting friends and family, please include your child's name when texting the school the aim is to free up time in the office. During busy hours the staff receive phone calls asking questions that are not of an urgent nature. By using **Text Messages** In you will help the school. The system will be checked daily at 10am and 2pm. **This is a text service number only**, if you need to speak to someone please call the school number as usual.

Yours sincerely

M. Mountcastle

